

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

**High School Board Room
September 24, 2012
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF SEPTEMBER 10, 2012

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High SchoolMr. Mark Covelle
Middle School.....Mr. Nathan Davidson
Intermediate SchoolMrs. Mary Farris
Elementary Schools.....Mr. Samuel Hafner**

B. *Student Trip Requests*

The Administration recommends approval of the following student trip requests:

- 1. *Southern Lehigh High School Choral Ensemble* to attend the 2013 Celebration of American Music in Munich, Germany and Salzburg, Austria, for 9 days in mid-June, 2013. (V, B-1)**
- 2. *Southern Lehigh High School World Language Department* to participate in an educational tour of Spain from March 20, 2013 through March 30, 2013 with students of Spanish III, IV, V, Honors and AP Spanish. (V, B-2)**

C. *Bayada Nursing Services*

The Administration recommends approval of the Bayada Nursing Services Agreements for students #091201 and #091202.

D. *Settlement Agreement*

The Administration recommends approval of Settlement Agreement #0012012 for student #091202.

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

***The Administration recommends approval of the bills to be paid as of September 24, 2012. (VI, A)**

B. *Treasurer's Report and Investment Report*

*The Administration recommends approval of the Treasurer's Report and Investment Report for the month of August, 2012. (VI, B)

VII. SUPPORT SERVICES

A. *2012-13 Contracted Transportation Carriers*

The Administration requests approval of contracted transportation agreements with Norman's Bus Service, Inc. 1239 Water Street, East Greenville, PA 18041 for the 2012-13 school year with no cost increase from the previous school year. The contracted carriers support Brandywine Lehigh Transportation with vans and small buses for non-public, charter schools and specialized transportation requests. (VII, A)

VIII. PERSONNEL

A. *Certificated Staff*

1. *Student Teachers*

*The Administration recommends approval of the following student teacher placements:

Julie Novick, Elementary Education, Cedar Crest College, with Heather Freed, Hopewell Elementary School, from October 22, 2012, 2012 to December 7, 2012.

Teresa Roman, Elementary Education, DeSales University, with Annie Snyder, Joseph P. Liberati Intermediate School, from October 22, 2012 to December 7, 2012.

2. *Increment Request*

*The Administration recommends approval of the following increment request, effective September 1, 2012:

Jessica Swartz, Bachelors to Bachelors +15

3. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Scott Killino, Tech Education and STEM Teacher, Joseph P. Liberati Intermediate School, effective October 25, 2012, at the end of the business day.

B. *Noncertificated Staff*

1. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

Barbara Elsner, 3 hour Instructional Assistant, Hopewell Elementary School, for October 10 and 11, 2012.

Patty Lynn-Helmick, Part-time Cafeteria Worker, Hopewell Elementary School, for November 12, 2012 through November 16, 2012.

Diane Price, Part-time Cafeteria Worker, Southern Lehigh High School, for November 5, 2012 through November 9, 2012.

Melissa Thoeft, Instructional Assistant, Joseph P. Liberati Intermediate School, for December 21, 2012 and January 2, 2013 through January 4, 2013.

2. *Retirement*

The Administration recommends accepting the retirement of Richard White, Custodian, Southern Lehigh High School, effective end of business day on October 1, 2012. Mr. White has been an employee of the District for 9 years.

3. *Appointment*

*The Administration recommends approval of the following support staff:
Eileen Rupp, Cafeteria/Playground Monitor, Joseph P. Liberati Intermediate School, at an hourly rate of \$9.45, effective September 25, 2012. Ms. Rupp replaces *Patty Lynn-Helmick*.

4. *2012-13 Substitute*

*The Administration recommends approval of the following substitute staff for the 2012-13 school year:
Ashley Getz, Substitute Custodian, at an hourly rate of \$14.13.

5. *Resignation*

*The Administration recommends accepting the resignation of the following staff:
Kristin Keck, Data Specialist Secretary, effective October 5, 2012, at the end of the business day.

C. *Extra-Compensatory Positions*

1. *2012-2013 Activity Advisors*

*The Administration recommends approval of the following activity advisors for the 2012-2013 school year:

<u>Michael Pauling</u>	Stage, MS	\$1553**
<u>Katie Quartuch</u>	Sophomore Class Advisor	\$1072**
<u>Troy Ruch</u>	Junior Class Advisor	\$1758**
<u>Stephanie Gregory</u>	Senior Class Advisor	\$2017**
<u>David Long</u>	Debate	\$2364**
<u>Marlo Spritzer</u>	Newspaper	\$1905**
<u>Ronnette Mays</u>	Student Senate Advisor, MS	\$1349**^
<u>Brett Assise</u>	Student Senate Advisor, MS	\$1349**^
<i>^Shared position and stipend.</i>		
<u>Troy Ruch</u>	Student Senate Advisor, HS	\$2364**
<u>Lynne Kelly</u>	Honor Society	\$1069**
<u>Lorraine Frasch</u>	Jr. Honor Society	\$1069**^
<u>Margaret Gallagher</u>	Jr. Honor Society	\$1069**^
<i>^Shared position and stipend.</i>		
<u>Matthew Wehr</u>	Drama	\$2231**
<u>Thomas Beaupre</u>	Key Club	\$2076**
<u>Lee Zeisloft</u>	Varsity	\$1733**
<u>Douglas Roncolato</u>	SADD	\$1487**

<u>Beth Dottery</u>	Scholastic Scrimmage	\$1511 ^{**^}
<u>Patricia Smiley</u>	Scholastic Scrimmage	\$1511 ^{**^}

^Shared position and stipend.

<u>Bonnie Organski</u>	FBLA	\$1580 ^{**}
<u>Matthew Wehr</u>	Broadway Musical	\$3151 ^{**}
<u>Robert Gaugler</u>	Robotics	\$2331 ^{**}
<u>Linda Gross</u>	Teen Counseling	\$1990 ^{**^}
<u>Amy Bausher</u>	Teen Counseling	\$1990 ^{**^}

^Shared position and stipend.

<u>Jessica Swartz</u>	Dance Team	\$2756 ^{**}
<u>Nancy Beitler</u>	Band, MS	\$3315 ^{**}
<u>Douglas Bolasky</u>	Band, HS	\$7882 ^{**}
<u>Tina Lebrecht</u>	Choral Music, MS	\$2033 ^{**}
<u>Matthew Wehr</u>	Choral Music, HS	\$3787 ^{**}
<u>Nancy Beitler</u>	Orchestra, MS	\$1271 ^{**}
<u>Douglas Bolasky</u>	Orchestra, HS	\$2128 ^{**}
<u>Sheree France</u>	Band Front	\$3907 ^{**}

***The stipend listed is for the 2011-2012 school year and the 2012-2013 stipend will be determined after the 2012-2013 school year begins.*

2. 2012-2013 Dance Chaperones

*The Administration recommends approval of the following dance chaperones at \$46.62 per event for the 2012-2013 school year:

<u>Amy Bausher</u>	<u>Ryan Haupt</u>
<u>Thomas Beaupre</u>	<u>Jeffrey Hershey</u>
<u>Ian Beitler</u>	<u>Joan Imms-Geiser</u>
<u>Michael Bjelobrk</u>	<u>Rose Jacob</u>
<u>Erin Bromfield</u>	<u>Leigh Kern</u>
<u>Caryn Bronfenbrenner</u>	<u>Cherise Kocis</u>
<u>Matthew Cooper</u>	<u>Wayne Langsdorf</u>
<u>Meredith Dapsis</u>	<u>David Long</u>
<u>Michelle Davis</u>	<u>Kate Mack</u>
<u>Megan Dellegrotti</u>	<u>Shannon Mauro</u>
<u>Stephanie Donald</u>	<u>Megan McDermott</u>
<u>David Dougherty</u>	<u>Jesse Mead</u>
<u>Brian Dow</u>	<u>Matthew Miller</u>
<u>Robert Gaugler</u>	<u>William Neal</u>
<u>Matthew Greenawald</u>	<u>Bonnie Organski</u>
<u>Linda Gross</u>	<u>JoAnn Peralta</u>
<u>Kaytlyn Hackenberg</u>	<u>Merrilyn Pysher</u>

- Katie Quartuch
- Douglas Roncolato
- Troy Ruch
- Stephen Schrader
- Edward Sinkler
- Louis Skrapits
- Marlo Spritzer
- Cotie Strong
- Jessica Swartz
- Heather Toto
- Brittany Thomas
- Justina Viola
- Theresa Ware
- Matthew Wehr
- Jennifer Wlodek-Evans
- Lee Zeisloft

2. *2012-2013 Peak Program Staff*

*The Administration recommends approval of the following staff for the Peak Program at \$48.55** per session for the 2012-2013 school year:

Heather Toto

***The stipend listed is for the 2011-2012 school year and the 2012-2013 stipend will be determined after the 2012-2013 school year begins.*

3. *2012-2013 Athletic Event Workers*

*The Administration recommends approval of the following athletic event workers for the 2012-13 school year:

- Donald West, Jr
- Robert Clark

IX. REPORTS

- A. Committee Reports
- B. Superintendent's Report... Mrs. Christman (IX, B)
- C. Strategic Plan and Middle States Report.... Mrs. Lewis (IX, C)

X. OLD BUSINESS

- A. Second and Final Reading of Revised Policies
The Administration recommends a second and final reading of the following revised policy: (X, A)
Policy #246 Pupils: *Student Wellness*

XI. NEW BUSINESS

- A. First Reading of New Policy
The Administration recommends a first reading of the following policy: (XI, A)
Policy #005 Local Board Procedures: *Organization*

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

- A. Conference Request
 The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

- XIV. VISITORS' COMMENTS
- XV. EXECUTIVE SESSION
- XVI. OPEN SESSION
- XVII. ADJOURNMENT